

PEDIATRIC ORTHOPAEDIC SOCIETY OF NORTH AMERICA  
1 Tower Lane, Suite 2410, Oakbrook Terrace, IL 60181  
(630)478-0480 / Fax (630)478-0481

## **PROCEDURES FOR SUBMITTING A POSNA MICRO GRANT**

### Section I:

- A. Objective: The objective of the POSNA Micro Grant Program is to advance musculoskeletal care for children and adolescents through education, research, quality, safety and value initiatives, advocacy, and global outreach to children in underserved areas. The micro grant program is dedicated to promoting the diversity of its membership and to encourage members who do not typically receive major POSNA research awards to advance their creative ideas. All dues paying members in good standing are eligible. Active members are asked to encourage junior members to apply. Grants are for \$1000 or less, are a one-time award, and are awarded twice a year using OREF selection criteria by the Micro Grants Selection Committee.
- B. Eligibility and Protocol (also see section 2)  
Micro Grant recipients in the previous cycle (6 month prior to current grant cycle) are not eligible for current grant cycle. Each investigator is limited to two (2) grant proposal submissions per cycle but only (1) grant will be awarded.
- C. Deadlines:
- First announcement Spring cycle – Starting in January
  - Deadline for applications – March 6
  - Announcement of selections – at the POSNA Spring BOD meeting
  - Second announcement Fall Cycle– Starting in August
  - Deadline for applications – September 12
  - Announcement of selections – at the Fall BOD meeting
- D. Period of Grant: Each grant will be for one year, with a start date being the announcement of the selection. With some exceptions for a project that needs to run for more than one year and may need additional funding for successful completion, each grant is for a one time only award. A renewal of a project needs to go through the same review process as a first-time application.
- E. Resources and Awards. A total of 20 grants are available for calendar year, maximum \$1000/grant.
- F. Emails should be sent to: [eicker@posna.org](mailto:eicker@posna.org)

## Section II:

- A. Eligibility: All dues paying POSNA members who are in good standing are eligible to submit an application for a micro grant. Residents and fellows who are not members of POSNA may submit an application, as long as a dues paying member in good standing is associated with the project and will be able to see it to completion. Some suggestions for types of projects that could be funded are:
- Support a resident or student to do research or travel on a medical mission.
  - Projects from smaller institutions that don't get larger POSNA grants
  - Nontraditional grants not necessarily for research- educational ideas, advocacy, QSVI.
  - Outside the box ideas: Start-up funding for creative research project, pilot research project, proof of concept research to generate power analysis, statistical assistance for a research project, supplies to explore a new idea, assistance with creating an educational video for POSNAcademy, or other development of a creative idea.
  - Travel and Research for a History Project
- B. Use of Funds: Funds for Micro Grants cannot be used for indirect costs for faculty, salary, administrative or overhead expenses.
- C. Application Procedure: Applications for micro grants are accepted twice a year, with the deadline to be set each year. For Winter/Spring cycle: Submission opens in January 13, with a deadline of March 13. For Summer/Fall cycle, submission opens on August 1, with a deadline of September 12.
- D. Announcement: First cycle- POSNA Spring BOD meeting. Second Cycle, Fall BOD meeting.
- E. Application: The application must be completed in full via Proposal Central You will be required to attach an updated CV document.
- F. Initial Review of the Applications: POSNA staff will collect all applications that appear to be complete and within the deadline. The Committee member representing the category of the application will review the application for completeness.

### **After One Year: Final Report**

A one-page summary of your project will be submitted in Proposal Central one month after the completion of your project. This summary should include the following:

- Include what worked and what did not work.
- Was the primary outcome measure of success reached?
- Future plans as a result of this grant.
- Final expenses of the project.
- How do you plan to communicate the results of this project to POSNA membership and beyond.