

## POSNA Video Theater Submission Requirements

### Video Submission Deadline: October 2, 2018 at 11:59 AM CST

Members and non-members are permitted to submit a video. The **PRESENTER must be a POSNA member or meet the non-member requirements below**. If selected the Presenter must attend the Annual Meeting

If the presenter is a non-member, he/she must be a physician who has completed an orthopaedic residency. Those outside of the United States must have completed the equivalent of an orthopaedic residency. All video submissions must occur via the video submission website.

### Video Submission Requirements

#### 1. Video Type

- Surgical technique video

#### 2. Primary Video Categorization

- Anatomic Disorder (Upper Extremity, Hip & Pelvis, Lower Extremity, Foot & Ankle)
- Systemic Disorder (Bone Disorder, Cerebral Palsy, Myelomenigocele, Syndromes)
- Infection & Tumor (Infection, Benign Tumor, Malignant Tumor)
- Spine (Congenital, Early Onset, Kyphosis, Scoliosis, Trauma)
- Sports (General, Elbow & Wrist, Shoulder, Hip, Knee, Ankle)
- Trauma (Upper Extremity, Hip & Pelvis, Lower Extremity, Foot & Ankle)

#### 3. Keywords

- Provide 4-6 keywords relevant to the video

#### 4. Written Video Abstract Summary

- Brief description of video content (maximum 100 words)
- This will be posted with the video on POSNAcademy

#### 5. Video Length

- Maximum duration: 5 minutes
- Note – this is shorter than POSNAcademy maximum video duration to accommodate the video theater format.

#### 6. Written Video References

- List of relevant references in AMA style
- These references will be posted with the video on POSNAcademy

#### 7. Standard Format for Surgical Technique Video

- [Recommendations and Requirements for Video Structure](#)
- Standard format
  - Title Slide (1<sup>st</sup> slide) - required
  - Disclosure Slide (2<sup>nd</sup> slide) - required
  - Introduction
  - Operative Procedure
  - Postoperative Care
  - Conclusion
  - Reference Slide (2<sup>nd</sup> to last slide)- required
  - Credit Slide (last slide)- required

#### 8. Technical specifications

## POSNA Video Theater Submission Requirements

- Acceptable file types: AVI, M4V, MOV, MP4, MEGG, MPG, WMV
- Recommend File Size: 500 MB or smaller (maximum size: 5GB)
- Screen format: Recommend 1080p, 1080i, or 720p. The 16:9 widescreen aspect ratio is preferred.

### 9. Disclosures

- Must be included as the 2<sup>nd</sup> slide of the video
- **Commercial support and other relevant conflicts** must be disclosed. Submissions that appear as advertising will not be accepted. A partial list of relevant conflicts includes:
  - Source of video funding
  - Royalties
  - Stock options
  - Consulting income
  - Research, educational, or other support
- **Off-Label Use**
  - Off-label use of medications, implants, or devices must be adequately disclosed on the Disclosure Slide and within the video

### 10. Copyright and licensure

- Authors must complete the **Video Abstract / POSNAcademy Non Exclusive License**.
  - Authors are expected to have obtained permissions for non-original content (drawings, figures, images, animation, or video) and to attest to the origin of original content (drawings, figures, images, animation, or video)
- Copyright permissions
  - The source of non-original content must be attributed with the content during the video
    - Recommend citation with content: *“last name of first author”, “year of publication”*
    - Content source should be fully cited with AMA style in the submitted “Video References” and on the Reference Slide
  - Copyright permission for non-original content used within the video submission must be described in the Credit Slide

### 11. Proprietary or Trade Names and Conflicts of Interest:

- Generic product names must be used rather than proprietary or trade names.
- No commercial bias can exist with the presentation. Submissions that appear as advertising will not be accepted.
- The use of images, animation, or video provided by a commercial entity is not permitted
- All commercial support must be noted on the disclosure slide
- Refrain from including an institutional logo on an overlay. Institutional logos are only permitted on the title slide.

### 12. Patient privacy

- Authors must have obtained appropriate patient and/or family consent for the use of clinical photos, videos, and/or imaging studies within the submission.
- No identifying information must be present within the video (name, initials, hospital numbers, etc.).

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### 13. Universal precautions

- Personal protective equipment should be visualized in the video when appropriate

**Please note that previously published videos under copyright restrictions should not be submitted for consideration. Videos currently published on POSNAcademy may be submitted to the Video Program only if substantially revised and enhanced.**